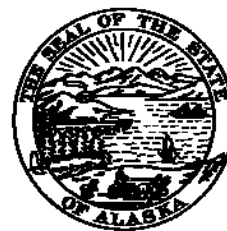




STATE OF ALASKA  
DEPARTMENT OF ENVIRONMENTAL CONSERVATION



APPROVED HOMEOWNER'S PROGRAM:

CONFIRMATION OF TRAINING COMPLETION

On \_\_\_\_\_, I successfully completed the interactive CD training for Homeowners. This training covered the installation requirements contained in the Onsite Wastewater System Installation Manual for Conventional Onsite Domestic Wastewater Treatment and Disposal Systems. It only applies to a homeowner installing their own onsite wastewater system serving their owner occupied private residence.

NAME OF TRAINED HOMEOWNER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY: \_\_\_\_\_

Payment for this training is enclosed. Fee information is attached. ☐ Cash: ☐ Credit Card\*: ☐ Check Number: \_\_\_\_\_

**\*To pay by credit card please contact your local ADEC Office.**

I UNDERSTAND:

- I am approved to install one system within one year of the date the training was completed.
- **ADEC must be notified at least 24 hours before construction begins** (phone numbers for each area office are listed below).
- Once ADEC is notified, they may conduct an onsite inspection during construction. But, this isn't guaranteed so I don't have to wait for an ADEC inspection before constructing my system.
- An engineer must rate the soils either by perc test or by a mechanical analysis prior to construction and your system built correctly based on the outcome. The engineer's results must be submitted with the Document of Construction.
- A completed Documentation of Construction form with fee must be submitted with photographs to ADEC within 90 days of system installation. The photograph requirements are noted on page 10, section 2.3.2 of the Onsite Wastewater System Installation Manual.

More information about regulation requirements, the Onsite Wastewater System Installation Manual, this form, a current list of certified commercial installers, and maintenance tips can be accessed on the Engineering Support & Plan Review Wastewater Discharge Authorization Program's website [septic.alaska.gov](http://septic.alaska.gov)

Please send this form with the current AHO fee payment to your local ADEC office.

ADEC Office	Address	Office Line	Notification Line*
Anchorage	555 Cordova, Anchorage, AK 99501	907-262-3402	ryan.peterson@alaska.gov
Fairbanks	610 University Ave., Fairbanks, AK 99709	907-451-2109	tony.sonoda@alaska.gov
Juneau	410 Willoughby Avenue, Juneau, AK 99803	907-262-3402	ryan.peterson@alaska.gov
Kenai	43335 Kalifornsky Beach Rd Soldotna, Suite 11 AK 99669	907-262-3402	ryan.peterson@alaska.gov
Mat-Su Valley	1700 E Bogard Rd Bldg B, Suite 103, Wasilla, AK 99654	907-376-1851	martha.harrison@alaska.gov

By my signature, I agree to install a conventional onsite domestic disposal system in compliance with 18 AAC 72, and the current edition of the Onsite Wastewater System Installation Manual. I also agree to submit a completed Documentation of Construction along with the required photographs and fee. I understand that failure to comply may result in the revocation of my approval.

Signature \_\_\_\_\_

Date \_\_\_\_\_



# STATE OF ALASKA

## Department of Environmental Conservation

### Wastewater Invoice

EIN: 926001185

Billing Information (who's paying?)	
Name:	
Address:	
Phone:	
Email:	

Invoice Date: (MM/DD/YY)

Invoice Number (DEC use):

Plan Tracker #, CI #, or other (DEC use)

Legal Description or Facility Name:

#### IMPORTANT:

1. Please reference ESPR in memo field of check
2. Please make checks payable to "State of Alaska"

Inv Code	ADEC Project ID: Description	Fee Amount*	QTY	Amt Due
WQ29	48729: Homeowner Training	\$ 275		
WQ27	48727: Certified Installer/Contractor Training	\$ 100		
WQ27	48727: Certified Installer - Certification fee (2 years)	\$ 850		
WQ27	48727: Certified Installer - Certification fee (2 annual installments)	\$ 460		
WQ28	49119: Registration fee per Documentation of Construction form	\$ 115		
WQ32	48732: Searching, retrieving, and copying the document or record of a wastewater disposal system filed by property legal description	\$ 25		
WQ40	49111: Domestic WW Plan Review (A) Based on peak design flow of: 0 - 1,500 gpd (0-10 bedrooms*)	\$ 655		
WQ41	49113: Domestic WW Plan Review (B) Based on peak design flow of: 1,501 - 2,500 gpd (11-16 bedrooms*)	\$ 1,040		
WQ42	49114: Domestic WW Plan Review (C) Based on peak design flow of: 2,501-15,000 gpd	\$ 1,970		
WQ43	49115: Domestic WW Plan Review (D) Based on peak design flow of: 15,001-50,000 gpd	\$ 3,320		
WQ44	49116: Domestic WW Plan Review (E) Based on peak design flow of: 50,001 gpd and over	Hourly fee by 18 AAC 72.959		
WQ45	49127: Waiver/Modification of Provisions under 18AAC72.060 per prescribed standard (NOTE: Not applicable for engineering plans submitted for review)	\$ 295		
WQ60	48731: Line extension/replacements (Including Storm Drain collection) up to 1,000 ft	\$ 785		
WQ61	48730: Line extension/replacements (Including Storm Drain collection) for each additional 1,000 ft or fraction thereof.	\$ 385		
WQ38	48738: Non-Domestic WW Plan Review Does not include stormwater runoff	Hourly fee by 18 AAC 72.959		

DEC Contact (printed):	Phone:	Date Paid:	Total Due:
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Amount Paid:	Check #	Cash <input type="checkbox"/>	Credit Card (MC/Discover/Visa) <input type="checkbox"/>
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\* unless otherwise specified and substantiated by the design engineer in their submittal, the Department uses 150 gpd per bedroom as the design flow value.